

VOLUNTEER BACKGROUND CHECKS REQUIRED

New clearance requirements for adult volunteers responsible for the welfare of a child or having direct contact with children went into effect July 1, 2015. This means that ALL of our managers and coaches and any adult that is going to be inside the dugout or fences need to have the clearances below as well as the Little League volunteer form submitted to the board before being able to help in any way.

New clearance requirements if the volunteer has been a resident of PA continuously for the past 10 years:

- 1) Pennsylvania State Police Criminal Record Check (Free for volunteers)
 - a. You can obtain this record check by going to <https://epatch.state.pa.us/Home.jsp>. Make sure that you click on the highlighted volunteer button so that you don't get charged.
- 2) ChildLine (Pennsylvania Child Abuse History Clearance through the Department of Human Services) (Free or \$10)
 - a. You can obtain this record check by going to <https://www.compass.state.pa.us/cwis/public/home>. If you have not received a free Child Abuse History Clearance in the past 57 months, you will be able to submit for a free one. If you have already received a free one in the past 57 months, you will have to pay \$10.
- 3) Signed Act 153 Volunteer Affidavit affirming no charges in other states would prohibit you from being a volunteer. This form is attached. The league will have a Notary Public on an upcoming date that will provide this service free for anybody that needs the affidavit signed.

New clearance requirements if the volunteer has NOT been a resident of PA continuously for the past 10 years:

- 1) You will need to complete one and two above.
- 2) FBI Criminal Background Check (fingerprint check) for federal criminal history records (\$25.75)
 - a. You will need to register for this background check at <https://www.pa.cogentid.com>. You will click on the "Department of Human Services" link to register.
 - b. The applicant must register prior to going to the fingerprint site. Walk in service without prior registration will not be provided at any fingerprinting location. The location of the fingerprint sites and days and hours of operation for each site will be posted on Cogent Systems' website. When going to the site, you will need a federal photo ID before they will process your transaction. A list of approved ID types may be found on the Cogent Systems' website at www.pa.cogentid.com. Applicants will not be processed if they cannot produce an acceptable photo ID.