

**Penns Valley Little League
Board Minutes
Sunday, December 13 – 5 p.m. at PVE/I**

Board Members Present:

Crystal Confer, Bob Gillespie, Brian Niewinski, Joe Shouey, Shannon Stover and Rich Sweitzer

Board Members Not Present:

Mike Watson

Others Present:

None

Meeting called to order at 5:08 p.m. by Brian Niewinski.

Public Comments:

No public comments.

Board Positions:

Brian announced the new board positions as they changed since Jarl Snider stepped down. The board agreed that Joe Shouey should replace Jarl as he had the highest votes behind Jarl.

President – Brian Niewinski; Vice President – Mike Watson; Secretary – Shannon Stover; Treasurer – Rich Sweitzer; Information Officer – Crystal Confer; Player Agent – Bob Gillespie and Safety Officer – Joe Shouey

Officer Positions:

The board agreed to create two new positions: Team Parent Coordinator and Social Media Officer, which would work closely with the Information Officer. Positions and duties will be posted on website for a few weeks to see who might be interested. Any interested candidate should let us know and the board will approve the officers. Brian reached out to two possible candidates and they are interested.

All other open officer positions will be posted on our website too with a list of duties. Our current open positions include: Fundraising Officer, Field Maintenance Officer and Equipment Officer. Brian will send a write up to the board to review on all positions to approve. Crystal will post on the website and also send an email out to the PVLL Community.

Spring Registration:

There was a small discussion as to which evenings/weekends would be the best to hold spring registration. The board agreed to have registration at PVE/I on the following dates and times:

Thursday, January 14, 2016 – 6 to 8 p.m.
Saturday, January 16, 2016 – 10 a.m. to 2 p.m.
Thursday, January 21, 2016 – 6 to 8 p.m.

Brian will send out an email to ask for at least two volunteers per date to help with registration. Any board member, coach or officer can volunteer.

Shannon is working on getting uniform shirt and hat samples available for players to try on. This seemed to help last year.

There was a discussion on what the league will provide for uniforms this year. It was decided we would provide uniform shirts and hats to all players this year. Players will need to provide gray pants this year. We are the only league that provides pants. If a family is facing a hardship, please contact the board and we will work with you to get pants for your player.

There was a brief discussion about doing online registration this year. Basketball did it by using Google Docs but didn't accept payment online. There were no issues with people turning in their registration fee. This could be an option for us.

Advertising:

We will place ads in the CDT and Grapevine for our upcoming registration dates. Our plan is to get the construction sign that will be placed outside of Snappy's on Rt. 45. Mike took care of this last year, so Brian will ask him to do again this year. The board also suggested sending an email out to the PVLL Community and posting the information on our Facebook page and website.

eTeamz website:

A discussion about using the free website by eTeamz and linking it to our current website. It is required by Little League International to use this site. There are no charges with the basic plan, but its unclear if it provides email capabilities, which we use with our current site. The eTeamz website does offer online registration with their Plus plan that is \$8.33 a month which is around \$100 year. It's comparable to what we are currently paying. Brian asked Crystal to look into this more to see what it has to offer and if there would be any value to just use eTeamz website and pay the additional fees with some of the more specialized features.

If we can get the eTeamz website up and running in time, we will do online registration. If not, we are considering the Google Docs online registration mentioned above. At this time nothing has been decided other than options.

Fundraising:

We discussed the Legion doing some type of an opening day event that could kick off our fundraising for the season. It was suggested once the Fundraising Officer is confirmed they could have Jim Clouse, from the Legion, come and discuss a few ideas of what they can do for us.

Some suggestions from the board were to have a dinner at the Legion with any of the Penn State Coaches – Cooper, Franklin or Sanderson.

Constitution and Bylaws Update:

Our PVLL Constitution is signed and approved by Little League International. This will be posted on our website for the public to view.

The current bylaws will be downsized a great deal given Little League has all the rules posted in their rule books that we follow. The goal is to have the bylaws finalized by the start of the season. We as a board update, review and approve the bylaws. Before the board finalizes the bylaws, they will be sent out to our PVLL members to review for any additional feedback similar to what was done with the constitution.

Minutes:

There are no minutes posted on our current website. It was decided that we would post current year and last two years on the website. Brian and Shannon are working together to compile past minutes. Shannon will work with the past secretary, Kim Claar, to retrieve any minutes that might be incomplete. All past collected minutes will be passed onto Crystal for posting.

Moving forward, any board minutes will be sent by Shannon to all board members for approval. Please make any edits or approve with Shannon. Once finalized, Shannon will pass to Crystal for posting on our website. The goal is to get minutes out to the public faster. The board will make a formal approval at the next public board meeting to reflect this.

Budget:

Rich reviewed expenses in 2014 and 2015. The league should have about \$30,000 in the budget to cover expenses for the entire year. He broke down categories with different percentages/amounts as follows:

Field Maintenance – 15% (\$4,500)
Umpire – 7 % (\$2,100)
All stars (uniforms/tournament fees) – 19% (\$5,700)
Equipment – 8% (\$2,400)
Utilities – 1% (\$1,000)
Miscellaneous – 8% (\$2,400)
Concession – 10% (\$3,000)
Uniforms (regular season) – 32% (\$9,600)

We need to have more donations to the concession stands. There is a collection during pre-season, but once we burn through it we buy. It was suggested to reach out to businesses to see if they would be willing to make donations.

There was a discussion of adding a fee for players during All Stars. There is no sponsorship and the tournament costs add up. It was also suggested to have the All Star players do a fundraiser to help offset the cost of the expenses. Nothing has been decided at this time. It was suggested to outline and add the All Star cost to the section of our new bylaws. The board agreed to this.

Given some of the changes the board is making this year, it was suggested to send an informational email to everyone and post on our website and Facebook page.

Adjourned at 6:34 p.m. by Brian Niewinski and seconded by Bob Gillespie.

Next meeting: Sunday, January 3 at 5 p.m. in the PVE/I Cafeteria