

Penns Valley Little League
Board Meeting Minutes

February 9, 2014
Centre Hall/Potter Elementary School
3:00 PM

Attendance:

Board Members: Brian Niewinski, Terry Houtz, Jessica Miller, Jarl Snider, Kelly Aston, Mike Watson

Officers: Roy Brodzina, Kim Claar, Jeremy Stover

Others in Attendance: Michele Houtz

Meeting was called to order by Brian Niewinski at 3:05 PM.

Invited Guest: Glenn Schreiber, Old Country Raffle

- Explained raffle in depth (4 different profit books)
- League sold 174 books last year
- In future could use this program to lower registration by collecting raffle money up front and instead of paying full registration you sell raffle book to refund some/all of the money.
- Prizes~ don't always need to give cash. Buy merchandise on sale, tv, ipod, etc. Big prizes for less money.
- They will take back 10% of unsold tickets BUT if we don't date them we can use unsold tickets next year as long as we have same prizes.
- Turnaround time to raffle books is 2 weeks.
- Would like to hand out at coaches meeting in early March.
- Voted on going up to the \$75.00 profit book.
- Kim will email letter out for input on any changes.

Secretary Position

Officers voted Kim Claar to fill this position.

Registration Update

- February 15 will be the cut-off
- As of this meeting 156 children have been registered.
- \$6,810.00 from registration

Treasurer Report

- \$12,574.00
- Brian and Jessica are working on figuring out the operating cost for the league and breaking it down by category.

Information Officer

- Website outdated, support isn't good.
- Looking to outsource (Good price, mass email capability)
- Mike Watson is having an IT person come to next meeting.
- Michelle Houtz knows someone as well.
- Would like to have several vendors at next meeting to give their pitch and then officers can vote.

Safety Officer

- Currently working on Safety Plan to be turned into Little League.

Fundamental training clinic

- One coach/manager from each team must attend.
- Needs to be scheduled before season starts.
- Chuck Romig will be asked to run training clinic.

First Aid Training

- One coach/manager from each team must attend.
- Need to look into training-someone to run it.

Facility Surveys

- Jeremy Stover will work with Kelly on this.

Concessions

- Need to create written safety procedures
- Concession manager must be trained
- Feb 19 Cooking for Crowds class

Replacement of Equipment

- Currently being done but need to start documenting it.

Accident Reporting

- Must be reported to Safety officer within 24-48 hours and she will follow up with parents.

First Aid Kits

- Are required
- Brian will send coaches an email to either turn in or let him know what needs to be replenished.

Volunteer Forms

- Form is online
- Board members, coaches, managers
- Board discussed each coach/manager having a list of who is cleared to be on field and cages with kids.
- Board also discussed maybe issuing a badge or button with name and year so everyone knows they are cleared.
- Volunteer forms for all coaches/managers must be turned in on or before training day.

Player Agent

- Clarify verbiage in by-laws regarding moving kids up/down.
- All moves goes through Mike Watson.
- If coach is short a player they must call Mike, Mike will have a list of available kids.
- Discussed kids possibly practicing up a few times so they are more prepared.

Concessions

- Ellen Braucht resigned
- Would like to have a committee for this.

Equipment

- Todd Shaffer resigned
- May not need to elect one person, could just be a team effort.
- Need to do inventory
- Brian has extra game balls
- Email coaches to have all equipment turned in

Field Maintenance

- Work on Field Maintenance TO DO LIST 2014. (Handed out at meeting)
- Contact Randy about doing additional work at fields.
- Look into places to get best price on infield mix
 - Used RJ Glass last year.

Brian met with West Penn about getting electricity at the Spring Mills fields.

*Roy brought up the idea to possibly use the Spring Mills Concession on April 12th for the first day of fishing season to sell food and drinks. All proceeds to benefit the league.

Umpires

- Roy is working with Frank Germino to correct umpiring issues we have had in the past.
 - Pay-how & when?
 - Uniforms for umpires?
 - Need to be more organized and professional.
 - Should they get food after game?
 - Need to do background checks?

Uniforms/Clothing Orders

- Handed out info from Collegiate Pride
- Need to get quotes from Rapid Transit and Green Ridge Graphics
- Form a committee (Kim Claar to be involved since she has done it in past)

Revise By-laws

- All Star manager discussion
- Should the winning coach be the All Star coach?
- Should a formal request be put in and board decides?
- Coach recommendation and board decides?

Meeting Adjourned by Brian Niewinski at 6:04pm.

****Next Board meeting will be on Sunday, March 2nd at 5:00 PM in the PVI cafeteria.**